

WILLOWS UNIFIED SCHOOL DISTRICT

Regular Meeting – September 6, 2018

Regular Session 7:00 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

MINUTES

1. OPEN SESSION – CALL TO ORDER

- 1.1 Roll Call – President Taylor called the meeting to order at 7:00 p.m. Members present were: Jeromy Geiger, Alex Parisio, Gina Taylor, and Buck Ward. Members Absent: Michelle Knight
- 1.2 Welcome to Visitors
- 1.3 Flag Salute was led by Corey Richards.

2. AGENDA/MINUTES

- 2.1 Approve the Agenda for September 6, 2018. Mrs. Taylor requested Item 4.3 be moved to the first item under Reports.
Mr. Geiger moved, seconded by Mr. Parisio to approve the Agenda for September 6, 2018, moving Item 4.3 to the first item under Reports.
AYES: Geiger, Parisio, Taylor, and Ward
NOES: None
ABSENT: Knight
MOTION CARRIED: 4-0-1
- 2.2 Approve the Minutes of the Regular Meeting of August 2, 2018.
Mr. Ward moved, seconded by Mrs. Taylor to approve the Minutes of the Regular Meeting of August 2, 2018.
AYES: Geiger, Parisio, Taylor, and Ward
NOES: None
ABSENT: Knight
MOTION CARRIED: 4-0-1

3. PUBLIC COMMENTS – Corey Richards, WIS PTO member, requested that the Board consider eliminating the 3% indirect fee charge to organizations and clubs that do fundraisers through ASB districtwide. As a parent and PTO member, she feels every dollar should go to the organization and club. Some staff members at WIS are refusing to support any fundraising efforts that are run through ASB, because they don't want the 3% indirect fee to be charged by the District. They also feel every dollar should go to the organization or club.

4. REPORTS

4.1 **Associated Student Body Report – Bucky Squier reported:**

- Homecoming will be the week of September 24-28, 2018. Theme is “Games”.
 - Dress down days will be:
 - Fake an Injury Day
 - Tacky Tourist Day
 - Mathletes vs Athletes
 - Purple and Gold
 - Theme Day – “Games”
 - Seniors – Mario Brothers
 - Juniors – Monopoly
 - Sophomores – Pac-Man
 - Freshman - Sorry
- September 7, 2018 is the Battle of the Axe. Partial blackout rally will be held. T-shirts are being sold.
- Officers are: Vice President: Jaycee Ward; Secretary: Sahury Reyna; Treasurer: Daria Danley; Assistant Treasurer: Maddy Nissen.

4.2 **Employee Associations (WUTA & CSEA) – No reports**

4.3 **Principals**

WIS – Steve Sailsbery reported:

- Back to School Night was solid. Teachers did a good job of presenting.

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- First rally was held on August 31, 2018 and was spirited and enjoyable.
- On the August 29, 2018 Collaboration Day, the staff participated in a “Restorative Practices” workshop.
- Working with the other sites to put together a district technology plan. WIS is reviewing how they currently use technology in the classroom and what they would like to do in the future.

MES – Stephen Montana reported:

- Back to School Night was very well attended.
- Finishing up the ELPAC testing that’s given to English learners.
- Eco Hero assembly for grades 2 and 3 will be held on September 19, 2018.
- Anti-bullying assembly will be held on September 20, 2018.
- 4th grade will be going to the Glenn County Fairgrounds on September 19, 2018.
- Math-a-thon will be held on September 21, 2018.
- 4th graders will be going to Eskaton on September 28, 2018, to read to residents.
- MTSS Training will be September 12-13, 2018.
- PBIS conference will be later this month.
- Recently, MES had a Williams Act audit which checks to make sure every student has a textbook for every subject. Recently, MES requested the Board to declare the Science and Social Studies textbooks obsolete, because it doesn’t make sense to work out of old textbooks that don’t teach to the current standards. Schools are going to be assessed on the new standards. One class set was kept for every grade level in case a teacher wanted to utilize them. MES is teaching the standards for both Science and Social Science. Common Core has forced English Language Arts to provide 50% non-fiction reading to students, so a lot of the Social Studies standards are being taught through Benchmark. Teachers are utilizing “Mystery Science” and “Studies Weekly” for science which are both online programs and are aligned with the Next Generation Science Standards. MES is complying with the Williams Act by having materials for student use. When the curriculum catches up to the standards, there will be textbooks.

WHS – David Johnstone reported:

- Construction is mostly complete, and everyone is loving the new additions.
- Link Crew started off the year on August 6, 2018, with a great welcome for the freshmen. WHS Boosters hosted the BBQ. It was a great event with almost all the freshmen attending.
- New gym was used for the kick off assembly.
- Enrollment is 475 which is up by 25 students from last year.
- ASB voting was a success. They are planning the Battle of the Axe/Mace and homecoming. Roberts Rules of Order have been discussed, and there has been a complete overhaul in ASB to include recording notes, voting, setting procedures and protocols. Thank you to Mrs. Ovitz for taking this on.
- Back to School Night was well attended.
- Homecoming floats will be overseen by teacher class advisors who will also be at each float building.
- Sports teams are off to a great start.
- First couple of topics for collaboration have been focusing on results by creating SMART goals for students by department that are measureable, results oriented and time bound.
- Staff member of the month for August was Jessie Proctor.
- Joe Schantz and Daniel Zintzun are staffing the after school tutorial this year. More students have been attending tutorial as it is not just for students who are required to be there. Most of the time, 6-10 students have been going on a volunteer basis. Last month 15 athletes were required to attend, and so far this month, only one athlete was required to attend.
- MEATS club started a robotics team and is looking for funding for their first competition. Cost is approximately \$2,500 which includes a robot that they must purchase and build. They are looking for sources of funding. Chevron turned the club down, but First Inspires donated \$500. In addition, the Boosters contributed \$1,250 for the purchase of the robot and registration for the first competition. One team will compete in December.
- Yearbook also received \$1,000 from the Boosters to purchase three cameras.
- 14 teachers participated in the first round of Sound Instructional Practices (SIP). They gave up their prep periods to visit other classrooms, looking for best practices to bring back to their classrooms.

WCHS – Dr. Geivett reported:

- Enrollment is 16 students.

4.4 Director of State & Federal Programs – Ellen Hamilton reported:

- CAASPP scores are set to be released to the public in mid-September.
- The California School Dashboard will have a new look and be available for the public in November.

- ELD Master Plan is on the agenda for approval. It is a live, working document and has been updated to meet the ELPAC and ESSA statute requirements.

4.5 Superintendent – Dr. Geivett reported:

- Projects are behind schedule.
 - MES – awaiting internet wiring, mounting projectors, and signage.
 - WIS – awaiting official signage. Temporary signs are posted, so students are using the restrooms.
 - WHS – awaiting fencing/storage areas, signage, and hand railing outside the gym
- Application paperwork for State funding has been sent to CDE – still in line for state matching funds. Governor Brown did not okay much of the 9 billion Prop 51 funding. 640 million has been released. Our consultants have said that it looks like we could receive funding in fall of 2019, however, we don't know where we are in line right now.
- Recruiting for the Director of Business Services. We have received 7 applications and will be interviewing Friday, September 14, 2018.
- Boosters/PTO Events for the 2018/19 school year:
 - WHS Boosters Tri Tip Booth – Football Season
 - WIS PTO – 6th Grade Girls Night Out – September 29 (at a private residence-Apodaca's)
 - WIS PTO – Harvest Dance – October 12 (WIS)
 - MES PTO Fall Festival – October 18 (MES)
 - Music Boosters – Bunco – November 8 (WIS)
 - WIS PTO – 8th Grade Class Fundraiser – Poker Night – November 10 (Elk's Lodge)
 - AG Boosters Harvest Dinner – November 15 (Elk's Lodge)
 - WHS Boosters Dinner – January 26 (Parish Hall)
 - MES PTO Spaghetti Feed – February 14 (MES)

4.6 Board of Education Members

Mr. Ward reported:

- Attended a Back to School Night.
- Attended several sporting events.
- Lots of construction projects and happy to see things moving along.

Mr. Parisio reported:

- Members of the public seem to be happy with the construction and the air conditioning in the gym.
- Athletic teams are doing well, and the band is sounding great.
- School's exciting with new teachers.

Mr. Geiger reported:

- Attended Back to School Night.
- Lots of positive feedback about the air conditioning in the gym and the look of the new bleachers.
- Positive feel at the sporting events this year.

Mrs. Taylor reported:

- Agree with fellow board members about construction and athletics.
- MEATS club – excited about the robotics and what is planned for the year.
- Band has been practicing hard for the Battle of the Axe.
- Thank you to administrators for working hard to get the school year up and going. Thank you to Dr. Geivett for all the hard work on the bond projects.

5. CONSENT CALENDAR

A. GENERAL

1. Approve the WUSD Obsolete Equipment/Vehicle List.

B. EDUCATIONAL SERVICES

1. Approve Interdistrict Requests of Students #18-19-26 through #18-19-41 to attend school in Willows Unified School District for the 2018/19 school year.
2. Approve Interdistrict Requests of Students #18-19-21 through #18-19-40 to attend school in another district for the 2018/19 school year.
3. Approve the Fall 2018 Butte College Concurrent Enrollment for WHS students.

- 4. Approve Overnight Field Trip Request for FFA to attend the National FFA Convention in Indianapolis, IN October 20-27, 2018.
- 5. Approve Overnight Field Trip Request for 5th Grade to attend Shady Creek Environmental Camp in Nevada City, CA February 25-March 1, 2019.

C. HUMAN RESOURCES

- 2. Approve employment of Maggie Wilson, MES Counselor, effective 8/8/18.
- 3. Approve employment of Tammy Madsen, MES Yard Duty Supervisor/Crossing Guard, effective 8/20/18.
- 4. Approve retirement of Cheryl Davis, Asst. Cafeteria Manager, effective 11/1/18.
- 5. Approve employment of the extra duty assignments at WHS for the 2018/19 school year. (See attached list)
- 6. Approve employment of the extra duty assignments at WIS for the 2018/19 school year. (See attached list)
- 7. Approve employment of the extra duty assignments at MES for the 2018/19 school year. (See attached list)
- 8. Approve the updated Classified Substitute List.
- 9. Approve the employment of the following coaches for the 2018/19 school year:

Varsity Boys Basketball – Head Coach	Caleb Fleming
Varsity Girls Basketball – Head Coach	Carol Martin
JV Girls Basketball – Head Coach	Olivia Fleming
Girls Basketball – Volunteer Coach	Lisa Vlach
Boys Soccer – Head Coach	Jose Cano
Girls Soccer – Head Coach	Bud Ramirez
Girls Soccer – Volunteer Coach	Martin Castillo
Wrestling – Head Coach	Daniel Hartrum
Wrestling – Volunteer Coach	Brandon McCorkle
Cheer – Volunteer Coach	Jennifer Ovitz

D. BUSINESS SERVICES

- 1. Approve the following Change Orders:
 - a. R&R Horn, Inc. to remove and replace asphalt at WIS.
 - b. McCuen Construction to install joist ledgers; water tempering valve; replace ceiling tiles in WHS foyer; add joint hangers in foyer; install new roof curbs and framing for gym air conditioning units.
- 2. Approve budget revision summary.
- 3. Approve warrants from 8/1/18 through 8/29/18.

Mr. Parisio requested that Item #5D-1 be pulled for discussion.

Mr. Parisio moved, seconded by Mr. Geiger to approve the Consent Calendar, with the exception of Item #5D-1.

AYES: Geiger, Parisio, Taylor, and Ward

NOES: None

ABSENT: Knight

MOTION CARRIED: 4-0-1

Item #5D-1 - Mr. Parisio questioned why the change orders were necessary and were not part of the original bid. Dr. Geivett gave additional information regarding the Change Orders in question.

Mr. Geiger moved, seconded by Mrs. Taylor to approve Item #5D-1.

AYES: Geiger, Taylor, and Ward

NOES: Parisio

ABSENT: Knight

MOTION CARRIED: 3-1-1

6. DISCUSSION/ACTION CALENDAR

A. GENERAL

- 1. **(Discussion/Possible Action)** Approve the Revised Schedule of WUSD Regular Board Meetings for the 2018/19 school year.

Mr. Geiger moved, seconded by Mr. Parisio to approve the Revised Schedule of WUSD Regular Board Meetings for the 2018/19 school year.

AYES: Geiger, Parisio, Taylor, and Ward

NOES: None

ABSENT: Knight

MOTION CARRIED: 4-0-1

- 2. **(Discussion/Possible Action)** 2018/19 WUSD Mission, Vision, and Goals. Mrs. Taylor requested a goal be added regarding expecting students to be career and college ready. This item will be brought back to the next meeting.

B. EDUCATIONAL SERVICES

PUBLIC HEARING: A Public Hearing will be held at this time to allow for public input regarding the Sufficiency of Textbooks or Instructional Materials, pursuant to the requirements of Education Code 60119 (Public Hearings, Instructional Materials).

Mrs. Taylor opened the Public Hearing at 8:07 p.m. No comments were made. Mrs. Taylor closed the Public Hearing at 8:08 p.m.

- 1. **(Action)** Approve Resolution #2018-19-01, Sufficiency of Instructional Materials 2018/19. (Annual Requirement).

Mr. Geiger moved, seconded by Mr. Parisio to approve Resolution #2018-19-01, Sufficiency of Instructional Materials 2018/19. Roll call vote was taken.

AYES: Geiger, Parisio, Taylor, and Ward

NOES: None

ABSENT: Knight

MOTION PASSED: 4-0-1

- 2. **(Action)** Approve the Revised Declaration of Need for Fully Qualified Educators for the 2018/19 school year. Mr. Ward moved, seconded by Mr. Geiger to approve the Revised Declaration of Need for Fully Qualified Educators for the 2018/19 school year.

AYES: Geiger, Parisio, Taylor, and Ward

NOES: None

ABSENT: Knight

MOTION CARRIED: 4-0-1

- 3. **(Action)** Approve ELD Master Plan.

Mr. Ward moved, seconded by Mr. Geiger to approve the ELD Master Plan.

AYES: Geiger, Parisio, Taylor, and Ward

NOES: None

ABSENT: Knight

MOTION CARRIED: 4-0-1

C. HUMAN RESOURCES

- 1. **(Action)** Approve the establishment of the District Plan for Committee on Assignments in accordance with Education Code §44258.7 (c) and (d) for the 2018/19 school year.

Mr. Geiger moved, seconded by Mr. Parisio to approve the establishment of the District Plan for Committee on Assignments in accordance with Education Code §44258.7 (c) and (d) for the 2018/19 school year.

AYES: Geiger, Parisio, Taylor, and Ward

NOES: None

ABSENT: Knight

MOTION PASSED: 4-0-1

- 2. **(Action)** Approve the assignments of the following teachers per designated Education Code §44258.3/§44258.7 as noted:

Maria Briones	U.S. History	Grade 8
	Conversational Spanish	Grades 7-8
Jennifer Carriere	Computer Science I	Grade 9-12
Caleb Fleming	Chemistry	Grades 10-12
	Physics	Grades 11-12
Cathy Fleming	Horticulture	Grades 7-8

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Joyce Ksander	Social Studies/History	Grades 7-8
Eloise Lengyel	Computer Science II	Grade 9-12
Jessa McCarty	Computer Literacy	Grade 7-8
Leah Nunes	Computer Apps	Grades 9-12
Jennifer Ovitz	Child Development I	Grades 9-12
Jessie Proctor	AP Psychology	Grades 11-12
Pam Steward	Art	Grade 7-8

Mr. Parisio moved, seconded by Mr. Geiger to approve the assignments of the following teachers per designated Education Code §44258.3/§44258.7.

AYES: Geiger, Parisio, Taylor, and Ward

NOES: None

ABSENT: Knight

MOTION PASSED: 4-0-1

3. **(Action)** Approve Resolution #2018-19-02, Week of the School Administrator.
Mr. Parisio moved, seconded by Mr. Geiger to approve Resolution #2018-19-02, Week of the School Administrator.
AYES: Geiger, Parisio, Taylor, and Ward
NOES: None
ABSENT: Knight
MOTION PASSED: 4-0-1

D. BUSINESS SERVICES

1. **(Action)** Approve the purchase of a Ford F250 Utility Truck.
Mr. Geiger moved, seconded by Mr. Parisio to approve the purchase of a Ford F250 Utility Truck.
AYES: Geiger, Parisio, Taylor, and Ward
NOES: None
ABSENT: Knight
MOTION PASSED: 4-0-1
2. **(Action)** Approve the purchase of a Utility Dump Trailer.
Mr. Geiger moved, seconded by Mr. Parisio to approve the purchase of a Utility Dump Trailer.
AYES: Geiger, Parisio, Taylor, and Ward
NOES: None
ABSENT: Knight
MOTION PASSED: 4-0-1

7. **ANNOUNCEMENTS**

- 7.1 Monday, September 17, 2018 is a non-instructional student day and professional development day for employees.
- 7.2 There will be a district-wide break October 1-5, 2018.
- 7.3 The next Regular Board Meeting will be held on October 11, 2018.

8. **PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS** - None

At 8:17 p.m., the Board took a short recess after the Regular Meeting before going into Closed Session. President Taylor will report out in Open Session upon the conclusion of Closed Session.

9. **CLOSED SESSION**

Closed Session began at 8:25 p.m.

- 9.1 Pursuant to Government Code §54956.9(a): Conference with Legal Counsel: Existing Litigation (one case) Paul Bailey v. Willows USD et. al., Case No. 16CV01592.

10. **RECONVENE TO OPEN SESSION**

- 10.1 Announcement of Action Taken in Closed Session

At 8:27 p.m., the meeting reconvened to Open Session. President Taylor reported out:

Item 10.1: Update given to the Board.

11. **ADJOURNMENT**

Meeting was adjourned at 8:27 p.m.